

Preflight Checklist

A final pass before your files go to production.

- ☐ Trim size confirmed and matches the quote
- ☐ Page count confirmed in multiples required by the binding method
- ☐ All fonts embedded or outlined
- ☐ All images at 300 dpi minimum at final placed size
- ☐ No RGB — spot colors converted or confirmed
- ☐ Bleed present on every page that requires it
- ☐ No stray objects or guides outside the artboard
- ☐ Overprint and transparency flattening checked
- ☐ File named clearly (project name + version)
- ☐ Cover and interior submitted as separate PDFs