

Cover Setup Checklist

Cover files are the most common source of pre-press delays — check each item.

- ☐ Spine width calculated from page count, paper weight, and binding method
- ☐ Full wrap cover built as one flat panel (front + spine + back) for perfect, PUR, or hardcover binding
- ☐ Barcode area kept clear on back cover, if applicable
- ☐ Live text and logos kept inside the safe area, clear of the spine fold and trim edge
- ☐ Bleed extended 0.125 in / 3 mm past all outer trim edges
- ☐ Cover file color mode: CMYK or specified PMS
- ☐ Cover stock and finish (lamination, foil, spot UV, etc.) specified separately from the file
- ☐ Flat / expanded dimensions checked against the trim size, not the finished size